



Annual General Meeting on  
Wednesday 11 September 2024 at 7.00pm  
To be held at The Play House, Rother Street,  
Stratford-upon-Avon

#### **AGENDA**

1. Welcome and opening remarks – Tim Bailey, Chair
2. Chief Executive's presentation – Sara Aspley
3. Financial overview
4. To vote on the Business of the Meeting as set out in the Notice
5. To vote on the Special Business of the Meeting as set out in the Notice
6. Questions from the floor
7. Chair's closing remarks

## **ADDITIONAL INFORMATION FOR MEMBERS**

### **Annual General Meeting Wednesday 11 September, 7.00pm**

The meeting starts at **7pm**. **Please bring your membership card with you.** This gives your membership number and helps us to register your attendance without any delay. If you have either lost or mislaid your card then bring your invitation letter with you. Guests are not allowed to attend as this is a private meeting. If you are asking someone other than the Chair to attend as your proxy, they will need to bring suitable identification with them.

We are opening registration at 6.00pm to allow sufficient time for people to register and find their seats with plenty of time to spare before the meeting starts. Please aim to be seated in the auditorium by 6.50pm.

It would help us enormously to know whether you intend to join us so that we can make appropriate arrangements. To that end, please complete the reply slip enclosed, email [admin@stratfordtowntrust.co.uk](mailto:admin@stratfordtowntrust.co.uk) or telephone 01789 207107. There is no need to submit apologies.

Complimentary tea & coffee will be available, and the Variety Bar will be open if you wish to purchase other drinks.

The Play House is a fully accessible venue and there is a hearing loop available throughout the auditorium. If you would like further information concerning facilities at the venue, please contact the Town Trust on 01789 207107.

**Parking is available in the Trust's Pay & Display Car Park adjacent and to the rear of the Hotel du Vin. For this evening only it is free of charge between 6.00pm and 10.00pm.**

#### **Date and place of meeting if adjourned**

**Wednesday 25 September 2024 at 7pm** at The Play House, 14 Rother Street, Stratford-upon-Avon CV37 6LU.

#### **Further Enquiries**

If you have a query about the AGM or the contents of the enclosed documents, or would like to receive further copies, please contact Lynn Perkins via email: [lynn.perkins@stratfordtowntrust.co.uk](mailto:lynn.perkins@stratfordtowntrust.co.uk) or by telephone on 01789 207107.